

Approved Minutes
Charleston County Park & Recreation Commission (CCPRC)
Regular Commission Meeting
861 Riverland Drive, Charleston, SC, 29412
Monday, January 23, 2023

Commission Members Present: Mr. Collin Bruner, Mr. Eduardo Curry, Mr. Brad Taggart, Ms. Lisa King, Ms. Mattese Lecque, Ms. Michelle Brandt, and Ms. Devon Andrews.

Staff Present: Mr. Kevin Bowie, Mr. Phil Macchia, Mr. Charlie McManus, Ms. Christine Volousky, Ms. Renee Dickinson (via teleconference), Ms. Patty Newshutz, Mr. Steve Hutton (via teleconference), Mr. Tommy Hale (via teleconference), Ms. Sarah Reynolds (via teleconference), Mr. Eric Stewart, Mr. Michael Bradley, Ms. Marcie Chiappone, and Ms. Melissa Muse.

Legal Counsel Present: Mr. Dwayne Green.

Guests Present: Mr. Mike McShane, and Mr. David Ray.

I. Call to Order and Welcome

A. Introduction of Guests and Notification to Media

The Charleston County Park & Recreation Commission met on Monday, January 23, 2023 at the CCPRC Headquarters, Charleston, SC and virtually via www.charlestoncountyparks.com. Mr. Curry, Commission Vice-Chair, called the meeting to order and welcomed those in attendance. Mr. Curry informed those present that notification of the meeting was sent to the local news media and others requesting notification.

II. Public Comments and Presentations

- A. Mr. Mike McShane stated he is a Johns Island resident, chairman of the South Carolina Conservation Bank, and president of Lacuna Inc. Lacuna acquires land in the Lowcountry that they feel needs to be protected, including the Sea Island Small Farmers Tract.
- B. Mr. David Ray stated he is with the Lowcounty Land Trust and available to answer any questions that staff may have.

III. Approval of Minutes

- A. (ACTION) Approval of December 12, 2022 Regular Commission Meeting Minutes
Motion to approve the minutes of the December 12, 2022 Regular Commission Meeting was made by Ms. Lecque and approved by the Commission. (#045-2223)

IV. Old Business

A. (ACTION) Sea Islands Small Farmers Cooperative (Wallace Creek) – Acquisition

Motion to recommend the Executive Director take the necessary actions and due diligence to acquire the Sea Islands Small Farmers Cooperative on Wallace Creek was made by Ms. King and approved by the Commission. (#046-2223)

V. New Business

Motion to amend the agenda to include the Wiltown Community Center – Playground Equipment – Award Contract was made by Mr. Curry and approved by the Commission. (#047-2223)

A. Planning and Development (P&D) Update

Ms. Newshutz gave the Commission updates on the following:

Cooper River County Park and Marina – Restroom and Shelter Design, Beachwalker County Park (BWP) lifesaving equipment shed, Wiltown Community Recreation Center – Project Update, Folly Beach Fishing Pier (FBFP), Caw Caw Interpretive Center (CCIC) – Completed Dike and Trunk Repair, Shem Creek Boat Landing – Project Schedule Update, and Isle of Palms County Park (IOP) - ADA Improvements Project Schedule Update.

B. Financial Report

Mr. McManus presented and reviewed the checks over \$7500 and financial reports for the month of November.

a. (ACTION) Cooper River County Park – Consultant Services – Award Contract

Motion to recommend approval to enter into a contract with McMillan Pazdan Smith Architecture for Cooper River County Park Restroom Building and Pavilion Design in the amount of \$113,200.00 with the funds coming from the approved CIP budget was made by Ms. Andrews and approved by the Commission. (#048-2223)

b. (ACTION) Beachwalker County Park – Replacement Shed – Award Contract

Motion to recommend approval to enter into a contract with IPW Constructions Group LLC, for Beachwalker County Park Replacement Shed in the amount of \$137,707.62 with the funds coming from the approved CIP budget was made by Mr. Taggart and approved by the Commission. (#049-2223)

c. (ACTION) Wiltown Community Center – Playground Equipment – Award Contract

Motion to recommend approval to enter into a contract with Carolina Recreation and Design for Playground Equipment and installation at the Wiltown Community Center in the amount of \$123,981.28 with the funds coming from the approved CIP budget was made by Ms. Brandt and approved by the Commission. (#050-2223)

C. Commission Highlight: Health and Wellness Presentation

Mr. Macchia introduced Mr. Michael Bradley, CCPRC Park Manager and Health and Wellness Core Value Committee Member. Mr. Bradley gave an overview of the proposed plan for CCPRC to become smoke, tobacco, and vape free.

- Smoke, Tobacco, and Vape Free in 2023
 - This endeavor will further our mission to improve the quality of life and support our vision to provide a clean, safe and exceptional visitor experience for all.
 - Reduce non-smoking patrons' exposure to secondhand smoke
 - Reduce cigarette and related trash load
 - Potentially influence some patrons to consider cessation
 - Staff Engagement: This initiative is inclusive, meaning we do not want to exclude staff, customers, or anyone from our facilities or programs.
 - A six-question survey was sent out to staff in which there were 55 respondents (30% participation rate).
 - 94% of employees surveyed responded that going smoke, tobacco, and vape free would affect them either positively or not at all.
 - 87% of survey participants believe this will positively impact parks, programs, and events.
 - Customer Input:
 - Survey went out in two of our weekly e-blasts in November 2022, each of which were read by about 3,000 people in our customer base.
 - 85 survey responses were received.
 - 94% of survey participants favored CCPRC going entirely smoke, vape and tobacco free.

The Commission thanked Mr. Bradley for the presentation.

D. (ACTION) Election of Officers

Motion to nominate Mr. Eduardo Curry for the office of Chair, Mr. Brad Taggart for the office of Vice Chair, and Ms. Michelle Brandt for the office of Secretary/Treasurer was made by Ms. King, and there being no other nominations, Mr. Eduardo Curry, Mr. Brad Taggart, and Ms. Michelle Brandt were elected by acclamation. (#051-2223)

VI. Executive Session –Contractual Matters

- A. Motion to enter into Executive Session to discuss request for proposals for a Ground Lease of CCPRC's Ashley River Property was made by Ms. King and approved by the Commission. (#052-2223)

SC Code Section 30-4-70 (a)(2) - Discussion of negotiations incident to proposed contractual arrangements, and the receipt of legal advice where the legal advice relates to matters covered by the attorney-client privilege.

Upon coming out of Executive Session, the Chair stated that contractual/legal matters were discussed, and no action was taken.

VI. Next Meeting

- A. Regular Commission Meeting, Monday, February 27, 2023, 5:30pm at CCPRC Headquarters, Charleston, SC

There being no further business, the meeting adjourned at 6:42 p.m.

Respectfully submitted,



Collin Bruner, Chair



Marcie Chiappone, Executive Administrative Associate