

**Unapproved Minutes**  
**Charleston County Park & Recreation Commission (CCPRC)**  
**Regular Commission Meeting**  
**861 Riverland Drive, Charleston, SC, 29412**  
**Monday, March 13, 2023**

**Commission Members Present:** Mr. Eduardo Curry, Ms. Michelle Brandt (via teleconference), Ms. Mattese Lecque, Mr. Collin Bruner, and Ms. Devon Andrews.

**Commission Members Not Present:** Mr. Brad Taggart and Ms. Lisa King

**Staff Present:** Mr. Kevin Bowie, Mr. Phil Macchia (via teleconference), Mr. Charlie McManus, Ms. Gina Ellis-Strother, Ms. Patty Newshutz, Ms. Christine Volousky, Ms. Renee Dickinson, Mr. Eric Stewart, Mr. Josh Blackstone (via teleconference), Mr. Tommy Hale (via teleconference), Mr. Steve Hutton (via teleconference), Ms. Melissa Muse (via teleconference), and Ms. Marcie Chiappone.

**Legal Counsel Present:** Mr. Dwayne Green.

**Guests Present:** None.

**I. Call to Order and Welcome**

A. Introduction of Guests and Notification to Media

The Charleston County Park & Recreation Commission met on Monday, March 13, 2023 at the CCPRC Headquarters, Charleston, SC and virtually via [www.charlestoncountyparks.com](http://www.charlestoncountyparks.com). Mr. Curry, Commission Chair, called the meeting to order and welcomed those in attendance. Mr. Curry informed those present that notification of the meeting was sent to the local news media and others requesting notification.

**II. Public Comments and Presentations**

None.

**III. Approval of Minutes**

A. (ACTION) Approval of February 27, 2023 Regular Commission Meeting Minutes

Motion to approve the minutes of the February 27, 2023 Regular Commission Meeting was made by Ms. Lecque and approved by the Commission. (#057-2223)

**IV. New Business**

Motion to amend the agenda to include action item IV.B.d. was made by Ms. Andrews and approved by the Commission. (#058-2223)

A. Planning and Development (P&D) Update

Ms. Newshutz gave the Commission updates on the following:

Old Towne Creek County Park – New Park Construction, Remley’s Point Boat Landing – Invitation for Bid, Wiltown Community Center Park – Invitation for Bid, and Discover South Carolina Grant Award.

B. Financial Report

Mr. McManus presented and reviewed the checks over \$7,500 and financial reports for the month of January.

a. (ACTION) Old Towne Creek County Park Phase 1 Development – Award Contract

Motion to recommend approval to enter into a contract with MedPro Systems, LLC dba MPS Engineering & Construction for Old Towne Creek County Park Phase 1 Development in the amount of \$10,938,533.00 with the funds coming from the approved CIP budget was made by Ms. Andrews and approved by the Commission. (#059-2223)

b. (ACTION) SC State Insurance Benefits Program 2024

Motion to recommend approval to execute the SC PEBA Optional Employer Participation Resolution authorizing the Charleston County Park & Recreation Commission to participate in the South Carolina State Insurance Benefits programs beginning January 1, 2024 and submit a pre-paid deposit of \$10,000 was made by Ms. Lecque and approved by the Commission. (#060-2223)

c. (ACTION) FY2023-2024 Budget Approval

Motion to recommend approval to accept the FY2023-2024 budget and submit to the Charleston County Budget Office was made by Ms. Andrews and approved by the Commission. (#061-2223)

d. (ACTION) Discover South Carolina Grant Acceptance

Motion to accept the Discover South Carolina Grant from the South Carolina Department of Parks, Recreation & Tourism in the amount of \$200,000 for Phase III Restoration at McLeod Plantation Historic Site was made by Mr. Bruner and approved by the Commission. (#062-2223)

C. Commission Highlight: Summer Preview Presentation

Ms. Dickinson and Ms. Volousky reviewed the following:

- Summer 2023 Camps and Waterparks
- Recruitment – An Agency Wide Effort
  - There are waterpark & beach lifeguard, camp counselor, and maintenance positions that still need to be filled.
  - Recruitment marketing includes: public relations, social media, traditional advertising, digital advertising, e-mail marketing, print materials, and a web page.
- Summer Camp Registration
  - Waterparks will be open weekends beginning May 13 and daily beginning June 7.
  - West County Aquatic Center (WCAC) will be open weekends beginning May 6 and daily beginning May 29.

D. Executive Session – Contractual Matters

Motion to enter into Executive Session to discuss request for proposals for a Ground Lease of CCPRC's Ashley River Property was made by Ms. Lecque and approved by the Commission. (#063-2223)

SC Code Section 30-4-70 (a)(2) - Discussion of negotiations incident to proposed contractual

arrangements, and the receipt of legal advice where the legal advice relates to matters covered by the attorney-client privilege.

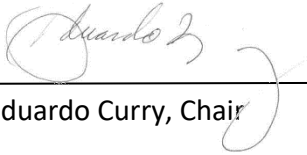
Upon coming out of Executive Session, the Chair stated that contractual/legal matters were discussed, and no action was taken.

**V. Next Meeting**

- A. Regular Commission Meeting, Monday, April 17, 2023, 5:30pm at CCPRC Headquarters, Charleston, SC

There being no further business, the meeting adjourned at 6:33 p.m.

Respectfully submitted,



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Eduardo Curry, Chair



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Marcie Chiappone, Executive Administrative Associate